Identity Documents

Below is the official list of identity documents that are accepted as part of the identification process for any Cited check. As part of this process you will firstly be asked to provide a document that includes Photo ID from the list below, secondly a Date of Birth document and finally a document from the list containing your Full Name. If the combination of these documents does not accumulate to reach the specified 100 point requirement then you will be prompted to provide additional documents to reach the desired status.

Points	Primary Identity Documents	Photo ID	Date of Birth	Full Name
70	Australian Passport	Yes	Yes	Yes
70	International Passport	Yes	Yes	Yes
70	Australian ImmiCard	Yes	Yes	Yes
70	Australian Birth Certificate	No	Yes	Yes
70	Australian Citizenship Certificate	No	No	Yes
	Secondary Identity Documents			
40 / 25	Australian Driver Licence	Yes	Yes	Yes
40 / 25	Australian Aviation Security Identification Card (ASIC)	Yes	No	No
40 / 25	Australian Maritime Security Identification Card (MSIC)	Yes	No	No
40 / 25	Australian Pensioner Concession Card	No	No	No
40 / 25	Australian Health Care Card	No	No	No
40 / 25	Australian Tertiary Education ID Card	Yes	No	No
40 / 25	Australian Working with Children Check	No	No	No
40 / 25	Australian Teachers Registration Card	No	No	No
40 / 25	Australian Firearms Licence	Yes	No	No
	Supporting Documents			
25	Australian Medicare Card	No	No	No
25	Australian ATO Assessment	No	No	No
25	Australian Superannuation Statement	No	No	No
25	Australian Council Rates Notice	No	No	No
25	Australian Property lease /Rental Agreement	No	No	No
25	Australian Utility Bill	No	No	No
25	Australian Birth Extract	No	Yes	Yes
25	Australian Proof of Age Card (Gov. issued)	Yes	Yes	Yes
25	Australian Seniors Card	No	No	No
	Change of Name Documents			
70	*Australian Birth Certificate**	*No*	*Yes*	*Yes*
0	Australian Marriage Certificate	-	-	-
0	Australian Change of Name Certificate	-	-	-

Additional Information

ORIGINALS OR CERTIFIED COPIES ARE REQUIRED FOR ALL FORMS OF IDENTITY (please note a certified copy that has been signed by a Justice of the Peace or similar authorised person is classified as an original). Please ensure documents are originals or certified copies where clear images of the whole page(s) are provided.

Primary Documents

- Australian Passport - current, or expired within the previous 2 years, but not cancelled.
- International Passport - current, or expired within the previous 2 years, but not cancelled. If your passport has a renewal page, please ensure that this is included.
- Australian Drivers Licence - current or current Learners Permit. Front and back images of original document or a certified copy.
- Australian Immigration Card (ImmiCard) - front and back images of original document or a certified copy.

Secondary Documents

If one of the Secondary documents is provided it has the value of 40 points. If two of these documents are provided from this same category the second document will be allocated 25 points.

- Australian Birth Certificate - Please note Birth Extracts are **not accepted** as Birth Certificates. Front and **back** image of original document or a certified copy. If your birth certificate indicates a change of name then you will need to indicate former names as 'true' and complete all name fields
- Australian Citizenship Certificate - front and back images of original document or a certified copy.
- Australian Medicare Card - front and back images of original document or a certified copy. Your green, yellow or blue card.
- Australian Taxation Office Assessment - original image of your Notice of Assessment issued by the Australian Taxation Office.
- Australian Superannuation Statement - a recent 'statement' from your Australian superannuation fund.
- Australian Council Rates Notice - a recent property rates notice issued in your name by an Australian Local Government body
- Australian Property Lease/Rental Agreement - a recent property lease/rental agreement issued in your name.
- Australian Utility Bill - an electricity, gas, water, telephone or broadband bill issued in your name.

Change of Name Documents

- If the names on your identity documents do not match, you must also provide one of the change of name documents listed below
- Australian Marriage Certificate – issued by a State or Territory registry of birth, deaths and marriages.
- Australian Change of Name Certificate – issued by a State or Territory registry of birth, deaths and marriages.
- Divorce papers issued by the Family Court